**COMMITTEE ON ADMINISTRATION AND BUDGET**

**Meeting Minutes**

**Meeting Date:** 6 Sept 2013

**Location:** Hawaii Hall 309

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| BOULOS, Daniel | P | COWIE, Robert | P | PAULL, Robert | P | David Ericson | 10:00 |
| CHIN, David | P | HARRIGAN, Rosanne | E | POTEMRA, James | P |  |  |
| CONWAY, Thomas | P | INAZU, Judith | P | SAKAGUCHI, Ann | P |  |  |
| COONEY, Robert | P | MANINI, Bonnyjean | P | VINCENT, Doug | P |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** | D. Vincent, outgoing CAB Chair, called the meeting to order at 10:00 and asked all present to introduce themselves. |  |
| **OVERVIEW OF ISSUES FACING SENATE** | D. Ericson gave a brief introduction to the coming academic year and the issues facing the UHM Senate, highlighting those pertinent to CAB. Most involve budget cuts to the UH/UHM and include a $7M redirect to West Oahu and $15M over two years to cover payback of past faculty salary cuts. In addition, there are proposed initiatives by the UHM Chancellor, including 1) conversion of athletic officials to G-funded positions, 2) new Inouye Center, and 3) increases to graduate assistant salaries that will impact the UHM budget ($2M). | D. Chin will ask VC Cutshaw to attend the next CAB to discuss budget issues |
| **CAB RESOURCES** | D. Vincent informed CAB about the availability of the Senate admin staff, especially Kristin, and the CAB web site at <http://www.hawaii.edu/uhmfs/committee/standing/cab.html> |  |
| **ELECTIONS OF OFFICERS** | Elections of new CAB officials: D. Chin (Chair), R. Paull (Vice-chair), J. Potemra (Secretary); D. Vincent will act as SEC liaison |  |
| **FUTURE MEETINGS** | The group agreed to meet the first and third Friday of each month from 9:30 to 11:30 in HH-208 |  |
| **REORGANIZATION PROPOSAL** | There is a pending request for re-organization from the Office of the Vice-Chancellor of Students. The document is available at <http://manoa.hawaii.edu/ovcafo/neworg_charts/OVCSReorg081513.pdf> | D. Chin asked CAB members to review the request for discussion at the next meeting. DC will invite the Vice-Chancellor of Students F. Hernandez to attend the Oct. 4 CAB meeting |
| **UPDATE OF SENATE BYLAWS** | B. Manini summarized needed changes to the Senate by-laws that need to be reviewed by CAB. Ideally this will be presented for first reading at a Fall Senate meeting and then presented to the Faculty Congress in Spring 2014. | B. Manini will get list of changes for CAB to review |
| **ADJOURNMENT** | D. Chin adjourned the meeting at 11:05 |  |

Respectfully submitted by Jim Potemra

Approved on September 20, 2013 with 10 votes in favor of approval and 0 against.